

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of April 14 , 2015
Date: April 14, 2015

Members Present: Anderson, Bertch, Bohnet, Brooks, Cannell, Collins, Cosby, Depta, Doherty, Hutchins, Ives, Jbara, Johnson and Schlack

Members Absent: McCurdy

Staff Present: Horton

Discussion and Action Items

- Minutes of the April 7, 2015 meeting were approved as amended.
- Strengths – how we can best incorporate these as a unique offering to assist recruiting efforts.
- Prayer Space – bring back to Cabinet.
- Travel
 - Linda Depta to MCCA PR/Marketing Meeting in Lansing, MI on April 17, 2015.
 - Randy Sahajdack to attend the National Restaurant Show in Chicago, Illinois on May 16-19, 2015.
 - Steve Cannell, Tom Buszek, Deb Coates, Urminda Firlan and Dennis Bertch to attend the Higher Learning Commission's Assessment Academy Midpoint Roundtable in St. Charles, Illinois on June 3-5, 2015.
 - Ted Forester to attend the Cenergistic 2015 Summer National Training Conference in Cook County, Illinois on August 9-13, 2015.
 - Elizabeth Lyons to attend "Populus" sponsored by Southwest Michigan First in Kalamazoo, MI on May 1, 2015.
 - Amy Louallen to attend the Michigan Community College Human Resources Association Conference in Dearborn, MI on May 13-15, 2015.
 - Maria Buccilli, Cara Blaim, and Lois Baldwin to attend the Michigan Association on Higher Education And Disability in Lansing, MI on May 15, 2015.
- Grants
 - Waiting to hear on several grants.
 - Faculty Success Center to request grant funds from the KVCC Foundation.
- Enrollment
 - Summer enrollment – Market sending out mailing to encourage high school seniors to attend KVCC this summer.
 - Local High School counselors will have program information as well.
- Budget
 - Discussion with Vice Presidents

Personnel Items

- Kudos
 - KVM Staff, Facility Services, Public Safety and Marketing for record breaking attendance at the KVM Spring Break hands-on activities last week. More than 4000 visitors enjoyed an engaging, safe and pleasant experience during the event.
 - Alisha Cederberg has been invited to attend the 2015 Midwest Association of Student Financial Aid Administrator's (MASFAA annual Leadership Symposium).
 - Roger Miller has been appointed to the newly formed Student Financial Services Bureau (SFSB) committee – the committee will review policies, procedures, activities and publications of the SFSA, and will meet quarterly in Lansing.
 - Cristina Miller, Kalamazoo Valley Success Advocate and advisor to Alpha Rho Nu Chapter of PTK will be honored with a Paragon Award for new advisors at the annual convention in San Antonio, Texas on April 16-18, 2015.
 - Denise Thomas for putting together a great Alumni+ Art Show and KUDO's to Tom Hamann and his staff for a job well done in preparing and hanging the art work for display.

- Reality Checks
 - Enrollment
 - Religious Freedom Restoration Acts -legislation in states such as Indiana and what is KVCC's position.

- Hires, Resignations and Retirements
 - Jauwanna Pitts, Employment Manager, hired effective May 4, 2015.
 - Rachel Herrick, Administrative Secretary, Health Focused Campus, hired effective April 20, 2015.
 - Darcy Myers, Secretary, Groves Center, hired effective April 20, 2015.
 - Melody Woods, PT Community Outreach Coordinator, Health Focused Campus, hired effective April 6, 2015.
 - Maureen Brown, Head Women's Basketball Coach, hired effective April 15, 2015.
 - Request to fill position:
 - Part-time Testing Center desk clerk

Other

- Health Focused Campus
 - On-going: Site work, construction, programming and course/curriculum, food safety program and planning, adjustments to building designs, streetscape, signage, common goals with community, trails, technology, sustainability, job interviews, equipment, naming opportunities for larger donors, marketing, promotional materials, and fund raising. Reminder: Opportunities for Urban Agriculture in the 2014 Farm Bill forum at Anna Whitten Hall, Room 128 at 1-2:30 p.m. on April 15, 2015.
- Power outage at AWH last Thursday when a vehicle hit a power pole.
- Proposal 1 – KVM is hosting a non-partisan meeting April 16 from 7-8 p.m.
- Some rooms at TTC campus may be rented during the summer by outside vendors due to construction/renovation at the Groves Center. Judy Rose & Denise Morrison will coordinate these requests.

- Opportunities for Education Dinner on May 26,2015 – registration is open (on-line registration is also available).
- The Nursing program will be serving food at their faculty retreat on May 6, 2015.
- Human Resource office will be closed April 22 from 11:15 a.m. – 1:15 p.m.
- Trice Batson will be moving to the Human Resource office the week of May 4, 2015.
- 2015 Arbor Day Celebration: April 24, 2015 at TTC 11:00 a.m. western edge of campus (near track & tennis courts), honoring: Fred Toxopeus and John Badgerow. ACC campus 2:00, behind Anna Whitten Hall, honoring Paula Metzger.

~Next Meeting is April 21, 2015, 8:00 a.m. in the Board Room 3365~